

ENHANCE YOUR TEAM: CNM'S PAID INTERNSHIP ASSISTANCE FOR EMPLOYERS



EMPLOYER BENEFITS

- Receive reimbursement of \$12/hour for up to 20 weeks (maximum \$4,800 per intern).
- Support from the CNM Workforce & Community Success Team that will recruit internship candidates and support the internship(s) throughout the experience.
- Connect to a talent pipeline of potential future employees from CNM and CNM Ingenuity's academic and workforce training programs.

EMPLOYER EXPECTATIONS

- Provide mentorship, guidance, and support for intern(s).
- Organize constructive learning environment projects for intern(s).
- Provide intern(s) 15-20 hours per week for a minimum of 10 weeks.

EMPLOYER REQUIREMENTS

- Hire the intern as a W-2 employee at a minimum of \$15/hour.
- Provide CNM with a W9, complete a Subrecipient Form, and sign a contract with CNM.
- Complete Learning Objectives with intern, complete mid-point, and final check-ins.
- Provide timesheet entry and approve in CNM's HireCNM system (cnm.edu/HireCNM).
- Host an internship experience for a minimum of 10 weeks.

INTERNSHIP REQUIREMENTS

Internships need to be in one of the following areas:

- IT (Programming, Cyber, Network, Systems Admin, Support Desk, any aspect of Computer Science)
- Business (Marketing, Management, Operations, Digital Media, Office, etc.)
- Accounting
- Trades (electrical, automotive, diesel, solar, construction, carpentry)
- Arts
- Engineering
- Math

CALL US FOR MORE INFO



505-224-3060



internships@cnm.edu



www.cnm.edu/workforce-community

Ways to Partner with CNM



EMPLOYER SUPPORT SERVICES

Hire CNM Talent	Promote your available job positions directly to students by posting your listings on HireCNM - CNM's job board. Sign up here: cnm.edu/hireCNM
Recruit at Hiring Events	On-campus or virtual recruiting offers employers the opportunity to meet with students and promote available choices specific to their majors/training. Optional services: Career Fair/Hiring event, Tabling Session, Information Session and Classroom visit. Schedule an event: employersupport@cnm.edu
Provide Internship Opportunities	Help students connect classroom concepts to actual work experience through internships, apprenticeships & other work-based learning programs. Recruit and hire interns: internships@cnm.edu
Serve on an Advisory Committee	Share your insight and expertise that is valuable to the educational process & help build a robust talent pipeline. Board members provide information and guidance to develop and improve CNM programs. Get involved: employersupport@cnm.edu
Recommend a new CNM program	Do you have a new program you'd like to see at CNM? Do you want to suggest a degree or certification that would help train a workforce in your industry? Submit your suggestions to CNM: bit.ly/CNMnewprogram
Customized Training	Whether you know exactly what you want or need help figuring it out, CNM Ingenuity has the technology, resources & know-how to create tailored training for your team to meet their goals. Get in touch: workforce@cnm.edu
Ways to Give	The CNM Foundation works with the community and CNM to benefit students and the institution, offering donors a myriad of ways to support our work today and our mission in the years to come. Learn more: cnmfoundation@cnm.edu

CALL US FOR MORE INFO

Monday - Friday

8:00 A.M. - 5 P.M.



505-224-3077

Employer Support

